

SPECIAL GENERAL MEETING - MINUTES


Monday 22 April 2024 at 6:00 p.m.

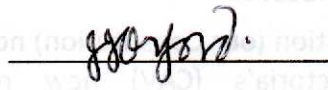
via Microsoft Teams

OPENING		
Meeting Opened: 6:00 pm		
1.	Welcome & Recognition of traditional owners: Sunbury Neighbourhood House acknowledges the Traditional Owners of the lands on which our House is situated. We pay our respects to their Elders both past and present and extend that respect to all Aboriginal and Torres Strait Islander Australians who have made a contribution to the life of our community. We are one and we are many, from all the lands we come.	Chair
2.	Confirmation of a Quorum Members present (online): Peter Donlon, Melyssa Edmond, Lockie Flenley (GNH Chair), Meredith Heily, Denise Heffernan, Robert Hill, Hope Jenkins, Win Laing, Shalini Nair, Fred Orford, Jenny Orford, Andrew Paul, Kate Paul, Angus Robertson, Ken Wheeler, Tracey Wheeler. Proxies: Maria Callipari (HCC), Catherine Grose, Shanon Gould, Carolyn Hill, Sina Smale. Members: 145 Quorum: 15 Members online or via proxy: 21	Chair
3.	Apologies Maria Callipari, Shanon Gould, Cathy Grose, Carolyn Hill, Glenys Locke, Pat Pieroni, Gino Schembri, Sina Smale, Karen Washfold (NWNHN Manager).	Chair
GENERAL BUSINESS		
4.1	Summary of the reasons for and context of this Special General Meeting: The Chair referred to the documentation distributed to Members prior to the Meeting (via eMail) and provided the following summary: The <u>special resolution</u> is required because: <ul style="list-style-type: none"> ○ SNH's current Rules of Association (our Constitution) no longer comply with Consumer Affairs Victoria's (CAV) new regulations for incorporated associations (including SNH), which came into effect in November 2023, ○ SNH's current Rules of Association will not comply with the Australian Taxation Office's (ATO) requirements for income tax exemption by not-for-profit (NFP) entities after 1 July, ○ even though SNH is currently registered as a charity with the Australian Charities and Not-for-profits Commission (ACNC), the ATO's reforms to the administration of NFPs mean that our income tax 	Chair

	<p>exemption may not be endorsed by the ATO after 1 July 2024; and</p> <ul style="list-style-type: none"> our current Rules of Association stipulate that any changes to those Rules must be accepted and adopted by 75% of members present at a General meeting. <p>The Chair then invited comments and questions from those present, but in the absence of any response, asked for a Mover and a Seconder for the Special Resolution.</p>	
4.2	<p>Consideration and approval of the following Special Resolution:</p> <p>Motion: To align with changes to:</p> <ul style="list-style-type: none"> the Victorian Government's new regulations governing incorporated associations in Victoria, which came into effect on 18 November 2023, the Australian Tax Office's requirements for Charitable and DGR status, which come into effect on 1 July 2024, and the ACNC's clarification of what a Charity is, <p>the Members of Sunbury Neighbourhood House Inc. (SNH) accept our Board's recommendation to adopt a new set of 'Rules of Association' (or Constitution) using the template provided and recommended by Neighbourhood Houses Victoria. In so doing we acknowledge that from Consumer Affairs Victoria's (CAV) perspective, SNH will be operating under its "Own" Rules from now on.</p>	
	<p>Moved: Meredith Heily Seconded: Andrew Paul</p>	<p>Carried Unanimously</p>
CONCLUSION OF MEETING		
5.	Thank you to all Members who attended and an invitation was extended to stay on (connected) for the April Board meeting.	Chair
6.	Meeting closed at: 6:07 pm	

Minutes Confirmed:

Robert Hill – Chairperson  Date: 28/5/24

Jenny Orford – Secretary  Date: 28/5/24