

ANNUAL GENERAL MEETING

Agenda

531 Elizabeth Drive, Sunbury
 Tuesday 22nd October 2024

Time: Arrive anytime from 6:30 pm for a 7:00 pm start
Please register at the entrance on arrival.

OPENING		
1.	Acknowledgement of Country	President / Chair
2.	Confirmation of a Quorum, Welcome, Apologies/Proxies	Chair
3.	Confirmation of 2023 AGM Minutes	Chair
	3.1 Business Arising from 2023 AGM Minutes	
4.	Confirmation of 2024 SGM Minutes	Chair
	4.1 Business arising from 2024 SGM Minutes	
5.	Resolution re membership fees	Chair
6. 2024 REPORTS		
	6.1 Manager's Report	Manager
	6.2 Treasurer's Report and presentation of audited financial statement	Treasurer
	6.3 Chair's Report	Chair
7. RECOGNITION OF PERSONAL CONTRIBUTIONS TO SNH		
	7.1 Thank you to 2023-24 Board Members	Chair / Manager
	7.2 Recognition of Staff contributions	
	7.3 Recognition of volunteer contributions	
8. OTHER BUSINESS		
	8.1 HCC Deed of Renewal	Chair
9. SPECIAL GUES SPEAKER		
	9.1 Address by U3A President	Glen Wall
10. BOARD ELECTIONS		
	10.1 Resolution to set number of Non-executive Board Members	Chair
	10.2 Election of Board Members	Returning Officer
11. CONCLUSION OF MEETING		
	11.1 Date of Next meeting	New Chair
	11.2 Close	